



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery


ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	10	Canon Pixma 790 Ink, CANON PIXMA G1000 Cyan	500.00	5,000.00
2	REAMS	40	Bond Paper Short, FLAMINGO 70 gsm	340.00	13,600.00
3	REAMS	40	Bond Paper A4, HARD COPY 80 gsm	400.00	16,000.00
4	REAMS	40	Bond Paper Long (Legal size), HARD COPY 80 gsm	430.00	17,200.00
5	PCS	100	Folder Long, PANDA White folder long	8.00	800.00
6	PCS	110	Folder Short, PANDA white folder short	7.00	770.00
7	PCS	100	Sliding Folder (Clear Plastic) Long, ALX SLIDING FOLDER	25.00	2,500.00
8	PCS	10	Sign pen black 0.5, DONG A MY GEL	83.00	830.00

Control No. **4564** SUBTOTAL : **Php 56,700.00**

Total Amount in Words *Fifty-six Thousand Seven Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


ROBERT A. GUILLERMO

(Signature over printed name of Supplier)
7/14/23
 Date

Very truly yours,

VICTOR MA REGIS N. SOTTO


(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


COLLEEN GAIL A. DE GUZMAN

(Authorized Official)

Funds Available :


JUVY A. CUENCO

 Chief Accountant

Amount : P 392,786.00
 OBR No. : 106-2023-03
0626-1011-147



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	PC	5	Sign Pen, DONG A MY GEL 0.5 blue	83.00	415.00
10	PCS	10	Scissors, DELI Big Stainless Steel Heavy Duty with Strong Grip	68.00	680.00
11	PCS	10	Expandable File Folder, ALX self standing accordion, 24 pockets, fits legal size folder	194.00	1,940.00
12	PCS	50	Sticky Pad, LCT 100 sheets per pad Size: 3 x 3 inches Random Color	34.00	1,700.00
13	PCS	10	STAPLER, EAGLE #35, Heavy duty	340.00	3,400.00
14	PCS	20	Correction tape, ALX 28m x 5mm Tip Protection Permanent Coverage	54.00	1,080.00

Control No. **4564**

SUBTOTAL :

Php 65,915.00

Total Amount in Words *Sixty-five Thousand Nine Hundred Fifteen Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ROBERT A. GUILLERMO

(Signature over printed name of Supplier)

7/14/23
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

COLLEEN GAILA DE GUZMAN
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 292,780.00

OBR No. : 106-2623-03

0026-1011-1147



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
15	BOX	5	Rubber Band, BRITE 350 grams per box Heavy Duty Rubber Band	49.00	245.00
16	BOX	5	Rubber band, BRITE Rubber band, 70mm min lay flat length 350 grams	175.00	875.00
17	PACKS	5	Colored paper (assorted color), DOUBLE A Color Paper a4 size 10 sheets per pack	291.00	1,455.00
18	PACK	50	Manila Paper, VECO 36" x 48" 2 Sheets / pack	10.00	500.00
19	PCS	50	Cartolina Paper, ALX (Assorted colors)	15.00	750.00
20	PACKS	25	Board paper, A4, BRIGHT 10 pcs per pack 220gsm white Vellum Ink jet friendly	49.00	1,225.00

Control No. **4564** SUBTOTAL : **Php 70,965.00**

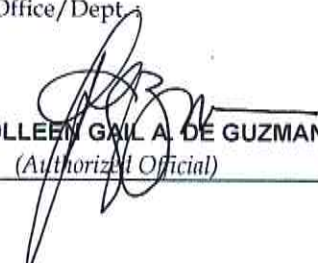

Total Amount in Words *Seventy Thousand Nine Hundred Sixty-five Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme : 
ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
7/14/23
 Date

VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept  COLLEEN GAIL A. DE GUZMAN <i>(Authorized Official)</i>	Funds Available :  JUVY A. CUENCO <i>Chief Accountant</i>	Amount : <u>₱ 392,780.00</u> OBR No. : <u>100-2023-03</u> <u>0026-1011- A47</u>
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
21	PCS	1,000	ID Lace, ALX Slim Cotton ID lanyard 36 inches 250 Color Blue 250 Pink 250 Maroon 250 White	20.00	20,000.00
22	PCS	1,000	ID Case, ALX B4 Plastic 155x106	35.00	35,000.00
23	PIECE	50	Pencil, MONGOL with eraser	20.00	1,000.00
24	PCS	50	GLUE, ELMER'S GLUE White Glue130ml	49.00	2,450.00
25	PCS	10	Canon Pixma 790 Ink, CANON G1000 Black	1,500.00	15,000.00
26	PCS	10	Canon Pixma 790 Ink, CANON G1000 Magenta	485.00	4,850.00

Control No. **4564** SUBTOTAL : **Php 149,265.00**

Total Amount in Words *One Hundred Forty-nine Thousand Two Hundred Sixty-five Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

ROBERT A. GUILLERMO
 (Signature over printed name of Supplier)
7/14/23
 Date

Very truly yours,

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

COLLEEN GAIL A. DE GUZMAN
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 392,780.00
 OBR No. : 106-2623-03
0026-1011-1147



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
27	PCS	10	Canon Pixma 790 Ink, CANON G1000 Yellow	485.00	4,850.00
28	PCS	20	Epson L3110 Ink-003 Black, EPSON	380.00	7,600.00
29	PCS	20	Epson L3110 Ink-003 Cyan, EPSON	380.00	7,600.00
30	PCS	20	Epson L3110 Ink-003 Magenta, EPSON	380.00	7,600.00
31	PCS	20	Epson L3110 Ink-003 Yellow, EPSON	380.00	7,600.00
32	PCS	4	White board, ALX 24x36cm	1,200.00	4,800.00

Control No. **4564**


SUBTOTAL :

Php 189,315.00


Total Amount in Words *One Hundred Eighty-nine Thousand Three Hundred Fifteen Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
7/14/23
 Date


Very truly yours,


VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


COLLEEN GAIL A. DE GUZMAN
(Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 392,780.00
 OBR No. : 100-2023-03
0026-1011-1947



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

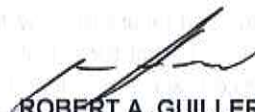
ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
33	PCS	5	3-in1 Colored Printer, EPSON L3210 Print, Scan and Copy functions Technical Specification : Printing method: Heat free Inkjet Technology or equivalent At least 180 nozzle black , 59 nozzle per color with variable sized droplet technology or equivalent Uses dye ink (blank,magenta,cyan and yellow) Printing quality of atleast 5,760 x 1,440 DPI Printing speed standard of ISO/IEC 24734 or equivalent 10 pages/min monochrome, 5 pages/min colour Printing speed of at least 13 pages/min colour, at least 30 pages/min for black (A4) on fast draft function with at least 1 year warranty	12,000.00	60,000.00
34	PCS	1	HP ink, HP Plus ink #15 black	500.00	500.00
35	PCS	1	HP Ink, HP Plus ink #78 tricolor	500.00	500.00
36	PCS	1,010	Plastic Envelope, ADVENTURE BUTTON TYPE long size-clear Gauge 6	25.00	25,250.00
37	PACKS	55	Parchment paper, ELIT VECO A4 size 10 sheets per pack	49.00	2,695.00

Control No. **4564** SUBTOTAL : **Php 278,260.00**


Total Amount in Words *Two Hundred Seventy-eight Thousand Two Hundred Sixty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

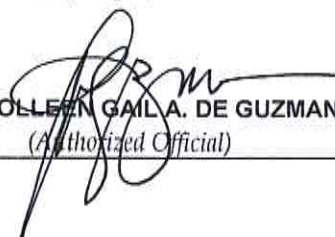
Conforme :


ROBERT A. GUILLERMO
 (Signature over printed name of Supplier)
7/14/23
 Date


Very truly yours,


VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


COLLEEN GAIL A. DE GUZMAN
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : P 392,780.00
 OBR No. : 06-2023-03
0626-1011-147



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
38	PCS	1,011	Ballpen, HBW Black	20.00	20,220.00
39	PCS	1,010	Personalized Notepad, ALX A5 21CM X 148CM 50 PAGES FRONT PRINT ONLY Please see attached sample	50.00	50,500.00

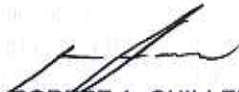
Control No. **4564** SUBTOTAL : **Php 348,980.00**

Total Amount in Words Three Hundred Forty-eight Thousand Nine Hundred Eighty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

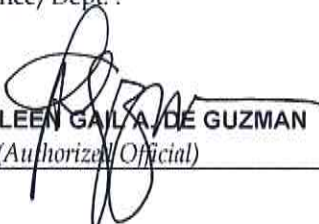
Very truly yours,

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
7/14/23
 Date

VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


COLLEEN GALVA DE GUZMAN
(Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 392,786.60
 OBR No. : 100-2023-03
0626-1011-147



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 -C Natividad St., Barangay 063, District 2, Pasay City

P.O. No. : 23-07-0355
 Date : 03 JULY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
40	UNITS	1	Projector with Projection Screen, EPSON EB-W51 WXGA Digital Light Projection technology or equivalent Up to 4000 ANSI Lumens At least 8000 lamp life VGA to WUXGA Data input signal Native resolution of at least 1024x768 Can accept analog to high definition video input signal Contrast ratio of atleast 30000:1 Manual zoom and focus lens type With power cable, VGA cable, remote control, carrier bag as accessories Can accommodate HDMI, VGA, S-Video for image inputs with at least 1 year warranty Bundled with projector tripod screen (size 70"x70) matte white, rack and ball bearing device mechanism *Purchase Order shall cover all items found in the attached Request for Quotation* ***** Nothing Follows *****	43,800.00	43,800.00

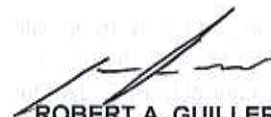
For the use of Local Youth Development Office for the use of Local Youth Development Office

Control No. **4564** **GRAND TOTAL :** **Php 392,780.00**

Total Amount in Words *Three Hundred Ninety-two Thousand Seven Hundred Eighty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of Supplier)

 Date 7/14/23

Very truly yours,


VICTOR MA REGIS N. SOTTO
(Authorized Official)

 City Mayor

Requisitioning Office/Dept. :


COLLEEN GAN A. DE GUZMAN
(Authorized Official)

Funds Available :


JUVY A. CUENCOS
 Chief Accountant

Amount : ₱ 392,780.00
 OBR No. : 100-2023-03
0026-1011-1147